

GCJ MEMBER STIPEND AWARD REQUEST FORM

NAME _____

NGC School or Refresher: circle ONE

Environmental Studies Flower Show Schools

Gardening Study Landscape Design

____ Proof of successful completion attached

____ Registration receipts attached

____ Course material receipts attached

Date and location of course: _____

Signature _____ Date _____

Please submit completed form to Scholarship Chairman

Club Member Stipend Guidelines

The stipend is an **award of recognition** for those who devote additional continuing education effort to benefit the Garden Club of Johnstown after a success completion of **NGC Schools** or **Refresher courses**.

1. **Fees for registration and required course materials are eligible for reimbursement to GCJ attendees.**
2. GCJ applicants will obtain a '**GCJ Member Stipend Award Request Form**' from the Scholarship Chairman. After successful course completion the applicant will return the completed form to the Scholarship Chairman with **proof of successful completion, course registration receipts, and course material receipts.**
3. **Applications** for Stipend awards are **accepted throughout the fiscal year. Deadline** for submitting application is **prior to or during the March monthly meeting.**
4. The **Scholarship Committee** will meet, if necessary (two or more applicants) to determine the amount for each request.
5. The **Community Fund Treasurer** will be notified and issue check(s).

NGC Schools:

Environmental Studies - ES
Flower Show Schools - FS
Gardening Study – GS
Landscape Design – LD

Refresher Courses:

Flower Show School requires a refresher every three years.
ES, GS, and LD require a refresher every five years.
Those who refresh will submit a copy of proof of course completion with fund request.